



Week 1 - Exercises

	Tasks	Add Data/Notes here	Completed
Connect to Sandbox Environment			<input type="checkbox"/>
Practice Navigation	Use Query options and navigate thru the folders and subfolders		<input type="checkbox"/>
Setup New Vendor	If your Job Role does not allow Setup of Vendors, then call up vendors and review.		<input type="checkbox"/>
Set up Customer	If your Job Role does not allow Setup of Customers, then call up customers and review.		<input type="checkbox"/>
Set up Ship-to Location(s)	For the Customer you created		<input type="checkbox"/>
Set up Custom Items	Set these items up under you the customer you just created. These items will be used during Order entry		<input type="checkbox"/>
Set up Inventory Items	These items will be used during order entry		<input type="checkbox"/>